

**Bristol Township**

**Job Description – Park Staff**

<b>Position Title:</b>	Park Staff
<b>Reports To:</b>	Director of Park and Recreation Department
<b>FLSA Status:</b>	Non-Exempt
<b>Effective Date:</b>	October 14, 2023

**Position Summary:**

The Park Staff employees are responsible for patrolling Township parks to ensure the safety of park patrons. This position is a 6-8 month seasonal, night and weekend position.

**Essential Functions:**

- Conduct routine patrols at the Municipal Park
- Enforce park rules and reserved areas/fields.
- Assist park patrons by providing information and directions and answering questions.
- Interact with the public, other park security, and Township employees.
- Conduct random checks of the remaining Township parks.
- Open and close the various amenities at the Municipal Park.
- Trash removal
- Restroom cleaning.
- Respond to emergencies in the Township parks.
- Provide first aid and CPR to injured park patrons.
- Work as a liaison with the Township Police Department.
- Report maintenance issues to the Park and Recreation Department staff.
- Assist with Township special events.
- Performs all other related duties as assigned.

**Essential Qualifications:**

- Must be at least 18 years of age.

***Educational, Licensing and Certification Requirements***

- Must have First Aid, AED, and CPR certifications or must be able to obtain First Aid, AED, and CPR certifications immediately upon hire.

### ***Minimum Experience, Abilities Required and Special Requirements***

- PA State Criminal Background Check (OR FBI Criminal Background Check for those who have not resided in PA for 10 continuous years)
- PA Child Abuse History Clearance
- Working knowledge of park rules and regulations.
- Working knowledge of the fundamental principles of safety practices and methods.
- Ability to administer first aid and CPR.
- Ability to communicate effectively.
- Must maintain a valid Pennsylvania Driver's License and a safe driving record at all times.

### ***Physical Requirements and Demands***

- Must be able to stand and sit continuously, reach at shoulder level.
- Must be able to lift 50 lbs.
- Must be able to walk continuously.

### ***Work Environment***

Will be exposed to outdoor weather conditions and noisy environments.

*This job description is intended to convey the general nature and level of work performed by employees in this position and it is not intended to be an exhaustive list of all duties, responsibilities, qualifications and working conditions required. Management has sole discretion to add or modify duties of the job and to designate other functions as essential at any time. In addition, this document does not create an employment contract, implied or otherwise, other than an "at will" relationship.*