

**BRISTOL TOWNSHIP**  
2501 Bath Road  
Bristol, PA 19007

September 19, 2019

**COUNCIL MEETING**

President Bowen called the meeting to order at 7:10 PM.

Roll Call:	President Bowen	Present
	Vice-President Murphy	Present
	Mr. Antonello	Present
	Mr. Blalock	Present
	Mr. Glasson	Present
	Mr. Monahan	Present
	Mrs. Wagner	Present

Also Present: William J. McCauley, III, Township Manager; Adam Flager, Township Solicitor; Kurt Schroeder, Township Engineer, and Randee J. Elton, Deputy Township Manager & Township Secretary.

Township Solicitor Adam Flager announced litigation, personnel and real estate matters were discussed in Executive Session prior to the meeting.

Council President Bowen announced monthly reports are available for review in the Township Manager's Office and public comment on land development and official items will be taken during the meeting. In addition, residents may offer general comments at the end of the meeting.

**VOUCHER LIST & MINUTES**

A. Call for a motion to approve the outstanding Voucher List and Requisitions for September 19, 2019.

*Motion by Mr. Monahan and seconded by Glasson to approve the outstanding voucher list and requisitions for September 19, 2019. Motion carried by a vote of 7-0.*

B. Call for a motion to approve the minutes of the Township Council Meeting of August 15, 2019.

*Motion by Mr. Antonello and seconded by Mrs. Wagner to approve the minutes from the August 15, 2019 Council Meeting. Motion carried by a vote of 7-0.*

## **PRESENTATIONS AND APPOINTMENTS**

- A. Presentations of Monthly Awards for Exemplary Recycling Performance.

President Bowen presented a \$50 Gift Certificate to the Quinn Family of Fairless Hills and the Eddy Family of Levittown for their exemplary recycling efforts.

- B. Presentation of Community Development Block Grant Program 2018 CAPER.

Heather Mahaley, Director of Community Development, presented the 2018 CAPER. In order to participate in the Entitlement Program, the Township is required to have two (2) Public Hearings a year in accordance with the approved Citizen's Participation Plan; the Action Plan and the CAPER. The CDBG is a federal grant program administered by HUD which provides annual grants on a formula basis to entitled cities and counties based on population data from the U.S. Census Bureau. The funds must be used for eligible activities and meet one of three National Objectives. In fiscal year 2018 Bristol Township received \$607,723. Program Administration received the 20% maximum of the grant; Public Facilities and Infrastructure Improvements included the construction of Cedar Avenue Park, new basketball hoops at Humphrey's park, and new playground equipment at both Marie Lowe Park and JFK Park totaling \$788,743 and 12 emergency repairs for the Housing Programs totaling \$127,596.

- C. Appointment of Special Fire Police.

*Motion by Mr. Glasson and seconded by Mr. Blalock to appoint Scott Harris of Levittown #2 as Special Fire Police. Motion carried by a vote of 7-0.*

## **ORDINANCES AND RESOLUTIONS**

- A. A Resolution Approving the Bristol Township 2018 Consolidated Annual Performance Evaluation Report (CAPER) and Authorizing its Submission to the United States Department of Housing and Urban Development: Consideration to Approve

*Motion by Mr. Antonello and seconded by Mrs. Wagner Approving the Bristol Township 2018 Consolidated Annual Performance Evaluation Report (CAPER) and Authorizing its Submission to the United States Department of Housing and Urban Development. Motion carried unanimously by a vote of 7 – 0.*

- B. A Resolution Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for Match Required for Traffic Signal Intersection Improvements in the Amount of \$124,000: Consideration to Adopt.

*Motion by Mr. Blalock and seconded by Mr. Antonello. Motion carried unanimously by a vote of 7-0.*

- C. A Resolution Authorizing the Township Manager to Submit a Grant Application

to the Redevelopment Authority of the County of Bucks for Traffic Signal Upgrades for UPS Battery Backup Systems and Supplemental Cabinets at seven (7) intersections in the Township in the Amount of \$96,625: Consideration to Adopt.

*Motion by Mr. Blalock and seconded by Mr. Antonello. Motion carried unanimously by a vote of 7-0.*

- D. Resolution Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for a Shade Sail for the Municipal Park Expansion Playground Area in the Amount of \$ 18,729: Consideration to Adopt.

*Motion by Mr. Blalock and seconded by Mr. Antonello. Motion carried unanimously by a vote of 7-0.*

- E. Resolution Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for Ten Portable Scales for Police Commercial Enforcement Division in the Amount of \$ 49,950: Consideration to Adopt.

*Motion by Mr. Blalock and seconded by Mr. Antonello. Motion carried unanimously by a vote of 7-0.*

- F. A Resolution Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for 24 Automated External Defibrillators (AED) in the Amount of \$30,000: Consideration to Adopt.

*Motion by Mr. Blalock and seconded by Mr. Antonello. Motion carried unanimously by a vote of 7-0.*

- G. A Resolution Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for four (4) Shield Radar Speed Display Signs in the Amount of \$17,060: Consideration to Adopt.

*Motion by Mr. Blalock and seconded by Mr. Antonello. Motion carried unanimously by a vote of 7-0.*

- H. Resolution Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for Firefighting Equipment for Township Department in the Amount of \$ 15,925: Consideration to Adopt.

*Motion by Mr. Blalock and seconded by Mr. Antonello. Motion carried unanimously by a vote of 7-0.*

- I. Resolution Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for EMS Equipment for New Ambulance for Bucks County Rescue Squad in the Amount of \$ 20,000: Consideration to Adopt.

*Motion by Mr. Blalock and seconded by Mr. Antonello. Motion carried unanimously by a vote of 7-0.*

- J. Resolution Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for an Exhaust Capture System for Levittown-Fairless Hills Rescue Squad in the Amount of \$ 20,000: Consideration to Adopt.

*Motion by Mr. Blalock and seconded by Mr. Antonello. Motion carried unanimously by a vote of 7-0.*

- K. Resolution Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for Pneumatic Air Bags for Edgely Fire Company in the Amount of \$ 20,000: Consideration to Adopt.

*Motion by Mr. Blalock and seconded by Mr. Antonello. Motion carried unanimously by a vote of 7-0.*

- L. Resolution Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for Rescue Airbags for Levittown Fire Co. #2 in the Amount of \$ 20,000: Consideration to Adopt.

*Motion by Mr. Blalock and seconded by Mr. Antonello. Motion carried unanimously by a vote of 7-0.*

- M. Resolution Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for Gear Replacement for Croydon Fire Company in the Amount of \$ 20,000: Consideration to Adopt.

*Motion by Mr. Blalock and seconded by Mr. Antonello. Motion carried unanimously by a vote of 7-0.*

- N. Resolution Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for Fire Hose and Nozzles for Third District Fire Company in the Amount of \$ 15,817: Consideration to Adopt.

*Motion by Mr. Blalock and seconded by Mr. Antonello. Motion carried unanimously by a vote of 7-0.*

- O. A Resolution for Official Sewage Facilities Plan Revisions for Three-Lot Subdivision/Land Development at 817 Fifth Avenue: Consideration to Adopt.

*Motion by Vice President Murphy and seconded by Mr. Monahan to approve the Resolution for the Planning Module for 817 Fifth Avenue. Motion carried unanimously by a vote of 7-0.*

- P. A Resolution of the Township of Bristol Authorizing the Sale of Surplus Equipment and Vehicles: Consideration to Adopt.

*Motion by Mrs. Wagner and seconded by Mr. Monahan to approve the Resolution for the Sale of Surplus Equipment and Vehicles. Motion carried unanimously by a vote of 7-0.*

- Q. A Resolution Authorizing Restricted Days/Time Reserved Handicap Parking Areas on Walnut Street side of St. Thomas Aquinas: Consideration to Adopt.

*Motion by Mr. Antonello and seconded by Vice President Murphy to Approve Restricted Days/Times for Reserved Handicap Parking on the Walnut Street side of St. Thomas Aquinas. Motion carried by a vote of 6-0.*

### **REPORT FROM TOWNSHIP MANAGER**

Mr. McCauley stated it was great to be back and thanked everyone for their kind wishes during his leave of absence. Mr. McCauley stated he went by Cedar Ave Park and said he thinks it looks wonderful, and a great use of CDBG funds. Mr. McCauley thanked Bill Rizzo on the excellent job on the lights at the park. These lights were retrofitted and reused to save money. Mr. McCauley stated he was glad to see Wistar Road Bridge opened as planned before school started.

### **REPORT FROM TOWNSHIP SOLICITOR**

Mr. Flager stated he was happy that Bill was back.

### **NEW BUSINESS**

- A. Red Cedar 14 LLC, c/o Tom Snyder, 543 Buck Drive, Fairless Hills, requesting Preliminary & Final approval for thirteen proposed single-family dwellings located at 317 Red Cedar Drive, Levittown (Tax Parcel #5-35-50) in an R-3 Residential: Consideration to take Appropriate Action.

Michael Meginnis from Begley Carlin was present to represent Red Cedar 14, LLC, the applicant and property owner on a subdivision and land development application for a preliminary/final review. The subject property, T.M.P. #05-035-050, is located at 317 Red Cedar Drive, within the R-3- Residential Zoning District and consists of 2.404 gross acres. Currently, the site contains a single-family detached dwelling. The plan proposes to demolish the existing single-family detached dwelling and subdivide the property into 13 lots. Each lot proposes the construction of a single-family dwelling and driveway, which is permitted by right within the R-3 - Residential Zoning District. The proposed dwellings will be serviced by public water and sewer. The

Applicant is also proposing to control stormwater runoff by installing underground stormwater management facilities on each lot.

- B. 2019 Financial Requirement and Minimum Municipal Obligation for Bristol Township Pension Plan: Consideration to take Appropriate Action.

Mr. McCauley every year Township Council is required to establish the police pension Minimum Municipal Obligation for the upcoming year. Mr. McCauley is advising the Police Pension Fund for the 2020 year be set at \$1,424,524. *Motion by Vice President Murphy and seconded by Mrs. Wagner to establish the 2020 Financial Requirement and Minimum Municipal Obligation for the Bristol Township Police Pension Plan at \$1,424,524. Motion carried unanimously by a vote of 7-0.*

- C. 2019 Financial Requirement and Minimum Municipal Obligation for Bristol Township Non-Uniform Pension Plan: Consideration to take Appropriate Action.

Mr. McCauley advised every year Township Council is required to establish the Bristol Township Pension Plan Minimum Municipal Obligation for the upcoming year as well. Mr. McCauley is advising the Bristol Township Pension Plan for the 2020 year be set at \$47,282. *Motion by Mr. Antonello and seconded by Mr. Glasson to establish the 2020 Financial Requirement and Minimum Municipal Obligation for the Bristol Township Pension Plan at \$47,282. Motion carried unanimously by a vote of 7-0.*

- D. Bids for 2019-2020 Rock Salt: Consideration to take Appropriate Action.

Mr. McCauley advised bids were received, on behalf of the Bucks County Consortium. After review of all bid tabulations, it is the Public Works Director's recommendation to accept the low bid of Morton Salt, Inc. for bulk rock salt at a cost of \$48.50 price per ton delivered. *Motion by Mr. Monahan and seconded by Mr. Glasson to Approve the 2019-2020 Rock Salt Bid. Motion carried unanimously by a vote of 7-0.*

- E. Building Permit Fee Reduction Request for Bucks County Technical High School Renovations to Child Development and Early Learning Classroom: Consideration to take Appropriate Action.

*Motion by Mr. Glasson and seconded by Mr. Antonello to Approve 50% Building Permit Fee Reduction Request for Bucks County Technical High School Renovations to Child Development and Early Learning Classroom. Motion carried unanimously by a vote of 7-0.*

### **COMMENTS FROM COUNCIL MEMBERS**

Mr. Antonello reminded everyone tomorrow night is the Annual Veteran's Event at 7PM at DV3 on Coates Avenue.

**OPPORTUNITY FOR RESIDENTS TO ADDRESS COUNCIL**

John McClay, 2740 Avenue B stated Ms. Elton did a great job while Mr. McCauley was away and was glad to see Mr. McCauley back. Mr. McClay also advise the toilet seats are too low at Newportville Fire Company's pavilion and there are no railings.

John Saunders, 5 Kingwood Lane advised of concerns that when code enforcement issues violations they should be advising the residents the same code information and wanted all violations to be addressed.

West Rexler, 504 Western Ave, spoke of issues not pertaining to Township business and various conspiracy theories regarding the Township.

*The meeting was adjourned at 7:57pm.*

Respectfully Submitted,  
Ranee J. Elton  
Township Secretary

## Recap of September 19, 2019 Council Meeting

1. Approved Voucher List and Requisitions from September 19, 2019.
2. Approved August 15, 2019 Council Meeting Minutes.
3. Presented Recycling Awards.
4. Community Development Director Heather Mahaley presented 2018 CAPER.
5. Appointed Scott Harris of Levittown Fire Company #2 to Special Fire Police.
6. Approved Resolution (2019-62) Approving the Bristol Township 2018 Consolidated Annual Performance Evaluation Report (CAPER) and Authorizing its Submission to the United States Department of Housing and Urban Development.
7. Approved Resolution (2019-63) Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for Match Required for Traffic Signal Intersection Improvements in the Amount of \$124,000.
8. Approved Resolution Authorizing (2019-64) the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for Traffic Signal Upgrades for UPS Battery Backup Systems and Supplemental Cabinets at seven (7) intersections in the Township in the Amount of \$96,625.
9. Approved Resolution (2019-65) Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for a Shade Sail for the Municipal Park Expansion Playground Area in the Amount of \$ 18,729.
10. Approved Resolution (2019-66) Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for Ten Portable Scales for Police Commercial Enforcement Division in the Amount of \$ 49,950.
11. Approved Resolution (2019-67) Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for 24 Automated External Defibrillators (AED) in the Amount of \$30,000.
12. Approved Resolution (2019-68) Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for four (4) Shield Radar Speed Display Signs in the Amount of \$17,060.
13. Approved Resolution (2019-69) Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for Firefighting Equipment for Township Department in the Amount of \$ 15,925.



14. Approved Resolution (2019-70) Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for EMS Equipment for New Ambulance for Bucks County Rescue Squad in the Amount of \$ 20,000.
15. Approved Resolution (2019-71) Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for an Exhaust Capture System for Levittown-Fairless Hills Rescue Squad in the Amount of \$ 20,000.
16. Approved Resolution (2019-72) Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for Pneumatic Air Bags for Edgely Fire Company in the Amount of \$ 20,000.
17. Approved Resolution (2019-73) Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for Rescue Airbags for Levittown Fire Co. #2 in the Amount of \$ 20,000.
18. Approved Resolution (2019-74) Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for Gear Replacement for Croydon Fire Company in the Amount of \$ 20,000.
19. Approved Resolution (2019-75) Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for Fire Hose and Nozzles for Third District Fire Company in the Amount of \$ 15,817.
20. Approved Resolution (2019-76) for Official Sewage Facilities Plan Revisions for Three-Lot Subdivision/Land Development at 817 Fifth Avenue.
21. Approved a Resolution (2019-77) of the Township of Bristol Authorizing the Sale of Surplus Equipment and Vehicles.
22. Approved Resolution (2019-78) Authorizing Restricted Days/Time Reserved Handicap Parking Areas on Walnut Street side of St. Thomas Aquinas.
23. Approved Resolution (2019-79) approving preliminary and final subdivision for thirteen (13) residential lots at 317 Red Cedar Drive.
24. Approved \$1,425,524 as the 2020 MMO for the Police Pension Plan.
25. Approved \$47,282 as the 2020 MMO for the Bristol Township Pension Plan.
26. Accepted Morton Salt Inc. as low bidder for the 2019-2020 Rock Salt bid at \$48.50 per ton, delivered.
27. Approved 50% fee reduction for a building permit for the Bucks County Technical High School Renovations to Child Development and Early Learning Classroom.