

BRISTOL TOWNSHIP

2501 BATH ROAD
BRISTOL, PA 19007

September 11, 2014

COUNCIL MEETING

President Lewis called the meeting to order at 7:10pm.

Roll Call:	Mr. Bowen	Present
	Mr. Glasson	Present
	Ms. Longhitano	Present
	Mr. Monahan	Present
	Ms. Murphy	Absent
	Vice President Brennan	Present
	President Lewis	Absent

Council Vice President Brennan stated that the monthly reports are available for review in the Township Manager's Office and public comment on land development and official items will be taken during the meeting. In, addition, residents may offer general comments at the end of the meeting.

Council Vice President Brennan stated matters of personnel and litigation items were discussed in the executive session.

VOUCHER LIST & MINUTES

- A. Call for a motion to approve the outstanding Voucher List and Requisitions for September 11, 2014

Motion by Councilman Monahan and seconded by Councilman Bowen to approve the outstanding voucher list and requisitions for September 11, 2014.

Motion carried unanimously by a vote of 5-0.

- B. Call for a motion to approve minutes from the Council Meeting on August 21, 2014.

Motion by Councilman Bowen and seconded by Councilwoman Longhitano to approve the minutes from the Council Meeting on August 21, 2014.

Motion carried unanimously by a vote of 5-0.

COMMENDATIONS, PRESENTATIONS and REPORTS

- A. The Recycling Coordinator, Scott Swichar presented Certificates of Commendation to the Yarnall Family of Levittown and the Desnoyers Family of Fergusonville and presented both families with a \$50.00 gift certificate to TD Bank for their exemplary recycling efforts.

Township Manager McCauley noted that it is quite impressive that the Yarnell family no longer has children living at home but still managed to win a recycling award as it is usually the kids getting the parents to recycle.

A "Residential Trash and Recycling Updates" presentation was given to Council by Scott Swichar. The presentation included a list of the recycling "Dirty Dozen." Mr. Swichar urged residents to be mindful of what they are placing in their recycling bins in order to avoid contaminating the recyclables being collected.

- B. William J. Malampy, President 501(C)3 Organization, gave a presentation on bringing STEM Academy Charter School to Bristol Township

Mr. Malampy stated that STEM is an educational curriculum focused on Science, Technology, Engineering and Math and "ACADEMY" which traditionally means, via definition, an institution of distinguished professionals aiming to promote and maintain high standards in a particular field. Mr. Malampy explained they used six keys as part of the process to develop a charter school for Bristol Township, including teaching excellence, the right balance of leadership, constant feedback, smaller schools, a year round program, and parental involvement.

Councilwoman Longhitano thanked Mr. Malampy for his ideas and his commitment to youth. She stated that she would need to see costs affiliated with this project to ensure that there would be no further burden placed on Bristol Township taxpayers.

Council Vice President Brennan stated that Council supports this idea and wished Mr. Malampy success in moving forward with the Bristol Township School Board.

ORDINANCES AND RESOLUTIONS

- A. An Ordinance Authorizing the Incurrence of Nonelectoral Debt Pursuant to the Issuance of the General Obligation Notes, 2014 Series (The 2014 Notes) In the Aggregate Principal Amount of \$3,000,000 and Approves Certain Capital Projects; Approves Negotiated Sale of the 2014 Notes to the Delaware Valley Regional Finance Authority; Approves the Substantial Forms of the Loan Documents; States the Amortization Schedule and Maximum Annual Debt Service Payments; Authorizes and Awards a Transaction Under a Qualified Interest Rate Management Agreement and Authorizes and Directs a Filing to the Department of Community and Economic Development: Consideration to Adopt.

Township Manager McCauley stated that Council should consider approving a loan in the amount of \$3,000,000 with an interest rate of 2.715% for 15 years. McCauley further requested authorization to transfer seven years of principal & interest payments from the Undesignated Fund Balance (surplus) to the Debt Fund. The transfer to the Debt Fund would ensure that there would not be an impact on taxes for the next seven years and that the Township would not “mortgage” away its future. This would be the third borrowing Council has approved for Capital Improvements. The majority of prior borrowing was for the 2015 Milling & Paving Project as well improvements to the Municipal and Public Works Building for a new roof, HVAC system, and a Sally-Port to transfer prisoners to the Police Department.

Motion by Councilwoman Longhitano and seconded by Councilman Glasson to approve an Ordinance Authorizing the Incurrence of Nonelectoral Debt Pursuant to the Issuance of the General Obligation Notes, 2014 Series (The 2014 Notes) In the Aggregate Principal Amount of \$3,000,000 and Approves Certain Capital Projects and to Transfer the P & I payments for the next seven years to the debt fund.

Motion carried unanimously by a vote of 5-0.

- B. A Resolution Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for Improvements to Township Traffic Signals in the Amount of \$1,000,000: Consideration to Adopt.

Township Manager McCauley stated the Township is continuing the theme of investing in infrastructure with the 2015 grant applications to the Bucks County Redevelopment Authority.. The proposed application would allow upgrades to four major signalized intersections, including but not limited to, new traffic signal supports and mast arms, controller assembly, emergency pre-emption, video detection, signal heads, pedestrian signals and push buttons, signs, wiring, conduit, pavement markings, ADA ramps and signal timing/ phasing optimization. The intersections include New Falls and Oxford Valley, Mill Creek Parkway and Levittown Parkway, Orangewood Drive and Violetwood, Mill Creek Parkway at Green Lane, Bristol-Emilie Road at Green Lane. The majorities of these signals were installed 20 to 30 years ago. The upgrades to LED will reduce the Township’s maintenance expenses.

Motion by Councilman Glasson and seconded by Councilman Monahan to authorize the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for Improvements to Township Traffic Signals in the Amount of \$1,000,000

Motion carried unanimously by a vote of 5-0.

- C. A Resolution Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for Emergency Radios for Police, EMS, Volunteer Fire, and the Fire Marshal’s Office in the Amount of \$220,712: Consideration to Adopt.

Township Manager McCauley stated that this grant application is intended to be the fourth year of the 7 year grant plan to purchase and/or make payments on bond/loans taken to replace emergency service radios to comply with the new Bucks County emergency radio system.

Motion by Councilwoman Longhitano and seconded by Councilman John Monahan. Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for Emergency Radios for Police, EMS, Volunteer Fire, and the Fire Marshal's Office in the Amount of \$220,712.

Motion carried unanimously by a vote of 5-0.

- D. A Resolution Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for the Acquisition of Compressed Natural Gas or Electric Fleet Vehicles in the Amount of \$60,000: Consideration to Adopt.

Township Manager McCauley stated that the Council has an amended Resolution for the purchase of two environmentally-friendly hybrid vehicles in the amount of \$63,476.00. According to a study by NY Fleet the hybrid vehicles are the most effective of the alternative fueled vehicles since they can be easily charged, while Compressed Natural Gas vehicles need a CNG fueling station that is nearby. These vehicles would be for the Building & Planning and Fire Marshal's Departments. Township Manager McCauley reiterated that the purchase is an investment in infrastructure and will improve efficiency and save tax dollars.

Motion by Councilman Bowen and seconded by Councilwoman Longhitano. Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for the Acquisition of Compressed Natural Gas or Electric Fleet Vehicles in the Amount of \$63,476.00.

Motion carried unanimously by a vote of 5-0.

- E. A Resolution Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for the Bucks County Rescue Squad to Staff a Second Medic Unit in the Amount of \$83,000: Consideration to Adopt.

Vice President Brennan asked for a motion to amend the proposed Resolution authorizing the Township Manager to Submit a grant application to the Redevelopment Authority of the County of Bucks for the Bucks County Rescue Squad to staff a second medic unit in the Amount of \$83,052.07.

Motion by Councilman Monahan and seconded by Councilwoman Longhitano Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for the Bucks County Rescue Squad to Staff a Second Medic Unit in the Amount of \$83,052.07.

Motion carried unanimously by a vote of 5-0.

Township Manager McCauley stated that despite the fact that the Council meeting was moved up a week and the application is not due until September 30, Council is now being provided updated pricing estimates.

- F. A Resolution Approving an Intergovernmental Agreement to Participate in a Joint Grant Application for Towns Against Graffiti: Consideration to Adopt.

Township Manager McCauley stated the proposed Resolution would provide funding for Towns Against Graffiti, an extremely successful program, and Bristol Township is the largest user of their services. Mr. McCauley stated that Councilwoman Longhitano contacted him about a playground that was vandalized and TAG promptly cleaned the area and addressed quality of life issues

Motion by Councilwoman Longhitano and seconded by Councilman Glasson Approving an Intergovernmental Agreement to Participate in a Joint Grant Application for Towns Against Graffiti.

Motion carried unanimously by a vote of 5-0.

REPORT FROM TOWNSHIP MANAGER

Township Manager McCauley requested to defer his report and asked that the Council move to agenda item 10a, in honor of Father Mike Davis from the St. Thomas Aquinas Roman Catholic Church.

REPORT FROM TOWNSHIP SOLICITOR

Township Solicitor, Randall Flager, deferred his report at this time.

NEW BUSINESS

- A. Request from St. Thomas Aquinas Roman Catholic Church for Two-Hour Parking on Bristol Pike, Route 13 in Front of Their Property: Consideration to take Appropriate Action.

Father Mike Davis from St. Thomas Aquinas Roman Catholic Church, 610 State Road in Croydon requested two-hour parking signs be installed in front of their property to deter SEPTA riders and others from parking in front of their property all day. The all-day parking situation has reduced spaces available for funeral services, and a recent merger has compounded the problem.

Township Manager McCauley requested Council make a motion instructing him to take appropriate action to implement Two-Hour Parking. Mr. McCauley stated that while there may be a previous Ordinance in place that would address two-hour parking, the Township Solicitor could draft an appropriate Ordinance if there is no existing Ordinance.

Township Solicitor, Randall Flager, instructed Council to have the Township Manager take the necessary and appropriate action.

Councilman Bowen stated that he had spoken to Council President Lewis earlier in the afternoon and President Lewis was in full support of this motion.

Motion by Councilman Glasson and seconded by the entire Council for the Township Manager to take the necessary action to draft and approve an Ordinance for Two-hour Parking Signs in front of St. Thomas Aquinas Roman Catholic Church on Bristol Pike, Route 13.

Motion carried unanimously by a vote of 5-0.

REPORT FROM TOWNSHIP MANAGER

Township Manager McCauley stated that the Township is close to completing the over \$2 million dollar project to improve the Townships four largest pump stations in the wastewater treatment system. Palmer Avenue Pump Station is the final station that needs to be addressed. Mr. McCauley is asking Council to approve 50% of the \$76,000 retainage fee which would total \$38,000 to Haines & Kibblehouse and to further approve the supplemental change orders 301, 302, 303, 304 for a total of \$14,052.22 for additional work. Manager McCauley stated that the project should be completed by the end of the month and that the four rebuilt pump stations should perform well for the next 20 years.

Motion by Councilwoman Longhitano and seconded by Councilman Glasson to approve payment in the amount of \$38,000 to Haines & Kibblehouse for 50% of the retainage fee and payment of \$14,052.22 for Change Orders 301,302,303,304 for additional work.

Motion carried unanimously by a vote of 5-0.

Township Manager McCauley presented a waiver request from Rev. William Smith of the First Baptist Church of Bristol located at 6139 Bristol-Emilie Road, requesting a 50% reduction of the \$2400.00 in permit fees for the construction of a new roof. A total of \$1200.00 would be reimbursed to the Church. Consideration to Approve.

Motion by Councilman Monahan and seconded by Councilman Bowen to approve a 50% reduction in permit fees for the construction of a new roof totaling \$1200.00.

Motion carried unanimously by a vote of 5-0.

REPORT FROM TOWNSHIP SOLICITOR

Township Solicitor, Randall Flager, presented several tax assessment appeals on behalf of Ritt Circle located at 155 Rittenhouse Circle to Council requesting authorization to sign and file with the court on behalf of the Township. Mr. Flager stated that to pursue litigation on these parcels would not only result in a loss but would be a waste of taxpayer money. The settlement for Tax parcel 05-023-053 was \$270,050 which would yield between \$3500 to \$3600 to Bristol Township as the School District receives the overwhelming majority of any settlement. The difference in settlement for Tax Parcels 05-026-119, 05-009-213, 05-012-208, 05-042-191, 05-038-484, 05-046-006, 05-043-435, and 05-037-414 was \$22,315. Which translates to a little over \$2,000 for the Township.

Motion by Councilwoman Longhitano and seconded by Councilman Monahan to authorize the Township Solicitor to sign the Tax Assessment Appeal Settlements and file with the Bucks County Court of Common Pleas.

Motion carried unanimously by a vote of 5-0.

Mr. Flager read into record an amended Resolution requesting a 30% reduction in permit fees totaling \$205,011.00 for the three new Bristol Township Schools with the condition that the Bristol Township School District agree to televise all future public Bristol Township School Board meetings and re-broadcast them on the Township's website no less than three times during a thirty (30) day period. The School Board may utilize the Township's facilities and meeting room, free of charge, except for the actual cost of the equipment operator. Mr. Flager announced that the stipulation in the previous Resolution to release the deed restriction at 800 Coates Avenue was removed since the School Board was unable to address certain.

Vice President Brennan stated that there has been a great deal of controversy over the announcement that the School Board will save \$120,000 by eliminating bussing for after school activities, and that it is too expensive for them to televise their meetings. Mr. Brennan stated he spoke with officials at Bristol Borough who indicated they paid \$35,000 for their camera equipment. He further stated that a 30% reduction in permit fees would still be less than the combined expenses of after-school bussing and televising of meetings.

Motion by Councilwoman Longhitano and seconded by Councilman Glasson to approve a Resolution Approving a Partial Waiver of Permit Fees in the amount of \$205,01.00 for the Bristol Township School District Regarding the Construction Projects at James Buchanan, Ralph Waldo Emerson and Mary Devine Schools.

Motion carried unanimously by a vote of 5-0.

NEW BUSINESS

- B. Request from New Falls Development, L. P. dated August 5, 2014 for a Financial Security Reduction in the Amount of \$135,110.00 for Wawa, Inc., New Falls & Wistar Road: Consideration to take the Appropriate Action.

Township Engineer Kurt Schroeder from Gilmore & Associates, stated that the request for reduction is in the amount of \$135,110.00; however after review of the completed work he is recommending a reduction in the amount of \$76,465.00, as that is the amount of the improvements completed to date. This will reduce the Letter of Credit held by the Township to \$277,197.48.

Motion by Councilman Glasson and seconded by Councilman Monahan to approve a Financial Security Reduction in the Amount of \$76,465.00 for Wawa, Inc., New Falls & Wistar Road.

Motion carried unanimously by a vote of 5-0

OTHER BUSINESS

Councilwoman Longhitano announced that the Fairless Shoprite will be hosting a job fair on Saturday September 13, 2014

Councilman Bowen spoke on behalf of Patti Nichols who could not attend tonight's meeting but did relay that she was grateful to be a Bristol Township resident after attending the Tullytown

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Borough Council Meeting. Mrs. Nichols also asked that Franklin Ave. be maintained as there are sections with high grass that are covering a fire hydrant.

Councilman Bowen announced that the new brewery, Broken Goblet, located at 1500 Grundys Lane, will be hosting their 1st Annual Brew Fest on October 25th from 4:00pm to 9:00pm. There will be eight Breweries and food carts in attendance.

Councilman Glasson commented that he will be sitting down with Township Manager McCauley to discuss available monies whether from the General Fund or through grants for the Volunteer Fire Companies.

Vice President Brennan read the obituary for Laura Lewis, mother of Township Council President Bob Lewis and extended the Council's condolences to the entire Lewis family.

OPPORTUNITY FOR RESIDENTS TO ADDRESS COUNCIL

Anthony Salvitty 907 Laings Avenue questioned who is responsible for the milling and paving once AQUA has completed their work. He is requesting that Laings Avenue be repaired, as it is a mess.

John Riotto, 2160 Maple Avenue, asked if there was any truth to an email he received stating that the School District was waiting on Township Council to approve the permits for Mary Devine Elementary School.

Township Solicitor stated there is only administrative paperwork that needs a signature which is being completed and that there is nothing outstanding waiting for Council's approval.

Barbara Bill, 538 Elsford Rd., stated that according to Tim Trazka, the School District's Operations Manager they are waiting on a signature from the sewer authority to complete the permit process and send to the DEP. Mrs. Bill stated that the school district will televise their meetings starting in October.

West Rexler, West Bristol, thanked Council for getting the streetlights working on 413. He inquired about the security cameras and requested to see the stipulations of the grant to obtain the money for the cameras. He asked if there was a time line placed on when the Sally Port would be built because of Bristol Township being a main center for processing prisoners. Vice President Brennan answered that there is no time line or stipulations. He inquired if there was anything done about the claim jumpers and if there was any investigation into getting the foot bridge at the SEPTA Station.

McCauley stated that he will look into the guidelines for the grant to receive the cameras. He finds it improbable and absurd that someone would be required to monitor the recordings 24/7.

Tom Barton informed Council that the Appletree entrance sign has become a hazard when pulling out because of the construction of the new Wawa and asked if the sign could be pushed back. He also asked if there will be a traffic signal there as was originally planned. Township Engineer, Kurt Schroeder will look into the plans and contact Mr. Barton.

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Motion by Vice President Brennan and seconded by Councilwoman Longhitano to adjourn the meeting.

Motion carried unanimously by a vote of 5-0

The meeting was adjourned at 9:35 p.m.